

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 19

Minutes of Meeting of Board of Directors

April 8, 2019

The Board of Directors (the “Board”) of Northwest Harris County Municipal Utility District No. 19 (the “District”) met at 10000 Memorial Dr., Suite 260, on April 8, 2019, in accordance with the duly posted notice of said meeting, with a quorum of directors present as follows:

Roger S. Fleming, Secretary
Michelle Marek, Assistant Secretary
Rusty Ritz, Director

and being absent:

Kevin Coyne, President
Debbie S. Kryer, Vice President

Also present were J. Ron Young and Courtney Young of Young & Brooks, Dana Davis of Myrtle Cruz, Inc., Cindi Oliver of Equi-Tax, Inc., Mike Potter of Hays Utility, Mike Scott of Champions Hydro-Lawn, Inc., Jack Miller of R.G. Miller Engineers, LLC., and Tara Klein.

In the absence of the President and Vice President, Director Fleming was appointed to serve as President Pro-Tem and authorized to sign all the documents needed for this meeting.

The president called the meeting to order and declared it open for such business as may come before the Board.

The Board approved minutes of the Board meeting held on March 11, 2019.

Dana Davis reported as to bookkeeping matters in the District.

Cindi Oliver reported as to the status of tax collections in the District. The District is 98% collected for 2018.

Mike Potter reported as to operational matters in the District. There are 1,450 connections in the District. The board unanimously approved the revised Drought Contingency Plan.

Jack Miller reported as to engineering matters in the District. The board unanimously approved the Team Work Construction Services, Inc. Contract for \$717,302.25 and the Raba-Kistner Contract for \$35,726.00.

Mike Scott discussed activities of Champions Hydro Lawn. The board unanimously approved a proposal for \$11,450.00 for the detention pond.

The board unanimously approved Pay Applications from D.L. Meacham for \$115,993.08.

The board unanimously approved the Kraftsman Playground Contracts for \$207,811.08 & \$94,766.00

Director Fleming announced the Board's entry into an Executive Session, pursuant to the authority of the Texas Water Code and with the provisions of the Open Meetings Act, Texas Government Code Sec. 551.071, as amended, and in compliance therewith stated:

1. A quorum consisting of the following board members were present at this Executive Session:
Roger S. Fleming, Secretary
Michelle Marek, Assistant Secretary
Rusty Ritz, Director
2. Also present was J. Ron Young and Courtney L. Young of Young & Brooks.
3. In accordance with Texas Government Code Sec. 551.074, the items of business to be considered and transacted at said Executive Session are as follows:
Legal matters.

At the conclusion of the Executive Session, an announcement was made to all present in the office that the Executive Session had adjourned, and the public session of the meeting was reconvened.

The board decided to appoint new Directors the offices of Vice President and Assistant Secretary, and nominations for those offices were called for. Director Michelle Marek was nominated for the office of Vice President, and Rusty Ritz was nominated for the office of Assistant Secretary, and there being no further nominations, they were closed. A voice vote was called; Director Marek was duly elected Vice President; and the board declared her to be the duly elected Vice President of the board and District; Director Ritz was duly elected Assistant Secretary; and the board declared him to be the duly elected Assistant Secretary of the board and District.

There was presented to the Board a list of bills for the approval of payment, a copy of which is attached hereto. After discussion, upon motion duly made, seconded and unanimously carried,

the Board approved said bills and ordered checks to be issued on the appropriate accounts of the District in payment thereof.

There being no further business to come before the Board, the meeting was duly adjourned.

Secretary, Board of Directors