

**NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 19**

Minutes of Meeting of Board of Directors

October 14, 2019

The Board of Directors (the “Board”) of Northwest Harris County Municipal Utility District No. 19 (the “District”) met at 10000 Memorial Dr., Suite 260, Houston, TX, on October 14, 2019, in accordance with the duly posted notice of said meeting, with a quorum of directors present as follows:

Kevin Coyne, President  
Michelle Marek, Vice President  
Roger S. Fleming, Secretary  
Rusty Ritz, Assistant Secretary  
Felicia Davis, Director

and being absent:

None.

Also present were J. Ron Young and Courtney L. Young of Young & Brooks, Dana Davis of Myrtle Cruz, Inc., Cindi Oliver of Equi-Tax, Inc., Mike Potter of Hays Utility, Jack Miller of R.G. Miller Engineers, LLC., Mike Scott and Will Harris of Champions Hydro-Lawn, Inc., Mike Herrington of American Enerpower, Mark C. Eyring of Mark C. Eyring, CPA, PLLC., Cathy Wheeler of Wheeler & Associates, Inc., Roshell Arterburn and Joann Ramos of Utility Tax Service, LLC., Chris Daniel of Triton Consulting, Shannon Waugh of Off Cinco and Ian Nelsen, resident.

The president called the meeting to order and declared it open for such business as may come before the Board.

The Board approved minutes of the Board meeting held on September 9, 2019.

Dana Davis reported as to bookkeeping matters in the District.

Cindi Oliver reported as to the status of tax collections in the District. The District is 99.4% collected for 2018.

Mike Potter reported as to operational matters in the District. There are 1,474 connections in the District.

Jack Miller reported as to engineering matters in the District.

Mike Scott and Will Harris discussed activities of Champions Hydro Lawn.

Mike Herrington presented an Electricity Contract, which was unanimously approved by the board for a 5 year term. The best rates will be obtained and Director Coyne is authorized to approve the same.

President Coyne announced that one purpose of this board meeting is to conduct a public hearing on the District's proposed tax rate for 2019. The board noted that the District tax assessor has published the required notice for the public hearing and that the public hearing is also noted on the agenda for this board meeting. The board reviewed discussions at the previous meeting leading to the proposed tax rate as reflected in the published notice. Mr. Coyne then declared the public hearing open and invited questions and comments from the public. There were no questions or comments from the public and accordingly the public hearing was closed.

The board then considered the attached Order Establishing Ad Valorem Tax Rate for 2019, which was reviewed by the board, passed, and adopted upon motion duly made, seconded, and unanimously carried. The board was also presented with an Amendment to District Information Form reflecting the new tax rate, which was reviewed and approved upon motion duly made, seconded and unanimously carried. The directors present were authorized to execute the Amendment to District Information Form.

Mark Eyring presented the Audit for Fiscal Year Ending June 30, 2019, which was unanimously approved by the board.

Ian Nelsen discussed a water bill discrepancy for various residents. The board will investigate the issue for a resolution.

President Coyne announced the board's entry into an Executive Session, pursuant to the authority of the Texas Water Code and with the provisions of the Open Meetings Act, Texas Government Code Sec. 551. 071, as amended, and in compliance therewith stated:

1. A quorum consisting of the following board members will be present at this Executive Session:
  - Kevin Coyne, President
  - Michelle Marek, Vice President
  - Roger S. Fleming, Secretary
  - Rusty Ritz, Assistant Secretary
  - Felicia Davis, Director
2. Also present was J. Ron Young and Courtney Young of Young & Brooks.

3. In accordance of with Texas Government Code Sec. 551.074, the items of business to be considered and transacted at said Executive Sessions are as follows:

Legal matters.

Chris Daniel presented a proposal for website services with Triton Consulting.

Shannon Waugh presented a proposal for website services with Off Cinco. Roshell Arterburn and Joann Ramos presented a proposal for tax assessor/collector services with Utility Tax Services, LLC.

Cathy Wheeler presented a proposal for tax assessor/collector services with Wheeler & Associates, Inc.

Cindi Oliver presented a proposal for tax assessor/collector services with Equi Tax, Inc.

4. At the conclusion of the Executive Session had adjourned, and the public session of the meeting was reconvened.

The board unanimously approved a Contract for website services with Off Cinco.

There was presented to the Board a list of bills for the approval of payment, a copy of which is attached hereto. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved said bills and ordered checks to be issued on the appropriate accounts of the District in payment thereof.

There being no further business to come before the Board, the meeting was duly adjourned.

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Secretary, Board of Directors